

THE KEYS FEDERATION ACADEMY TRUST

TRADE UNION FACILITY TIME REPORT

Period covered by this report: 1st April 2018 to 31st March 2019.

Employer: The Keys Federation Academy Trust

By law, trade union representatives are entitled to reasonable paid time off from their regular job to enable them to perform their union duties and to undertake relevant training. Trade union members, including representatives, may also ask for unpaid time off to undertake activities. Together, these arrangements constitute facility time.

Schools have to publish information on their website regarding the amount of facility time taken each year by staff who are union officials.

We are required to publish, for each relevant period, the answers to the following questions and requests for information, using the form indicated in Schedule 2 of the Trade Union (Facility Time Publication Requirements) Regulations 2017.

Below is the completed report for our Academy Trust which confirms the required data for the period 1 April 2018 to 31 March 2019.

From September 2018 to August 2019, the Trust has chosen to buy back into the Wigan Local Authority trade Union Facility Time budget at a cost of £6990. As an Academy Trust we are directly responsible for the efficient use of public funds and this collaborative arrangement represents value for money whilst allowing our Trust and its employees to benefit from union representation from each of the recognised trade unions whose salary is funded from the LA's facility time budget.

Relevant Union Officials

Number of employees who were relevant union officials during the relevant period	Full-time equivalent employee number
1	0.48 fte

Percentage of time spent on facility time

The percentage of their working hours that relevant unions officials spent on facility time.

Percentage of time	Number of employees
0%	0
1%-50%	1
51%-99%	0
100%	0

Percentage of pay bill spent on facility time

Total cost of facility time	£7,215
Total pay bill	£4,259,370
Percentage of the total pay bill spent on facility time	0.17%

Paid trade union activities

Time spent on paid trade union activities as a percentage of total paid facility time hours	0%
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